

### Executive Summary

Federal Records Management & Shredding, LLC (FRMS) is pleased to submit our response to Request-for-Proposal #23-68162 for Document Destruction Services for the State of Indiana. FRMS has provided these services to Central and Northern Indiana since 2013 and is the only locally owned and operated NAID AAA Certified document destruction company in the Fort Wayne, IN area. FRMS currently provides service to countless government and quasi-government locations and we look forward to continuing and expanding upon that relationship.

FRMS will provide new equipment, tailor-made service schedules for each Agency location, first-class customer service and NAID AAA compliant document destruction services. Our security measures, policies and procedures, easy-to-read invoices and rigorously trained staff will provide a service and security that executes the needs presented in the solicitation. FRMS acknowledges receipt, understanding and commitment to comply with the requirements defined in Section 2.4/Attachment F – Technical Proposal.

FRMS agrees to extend pricing to other governmental bodies.

#### The principal contact for this proposal is:

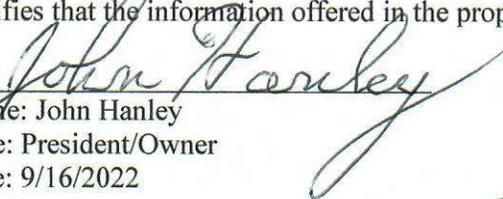
John Hanley  
President/Owner  
1140 Hayden Street  
Fort Wayne, IN 46803  
[jhanley@federal-recordsmanagement.com](mailto:jhanley@federal-recordsmanagement.com)  
Telephone: 260.267.9652

#### Company Information:

Federal Records Management & Shredding  
Bidder ID #: 0000043609  
FEIN: 46-2375827  
Type of Business: Limited Liability Company  
NAICS Code: 493190

FRMS is actively registered with the Office of the Indiana Secretary of State.

John Hanley, President/Owner of FRMS, is authorized to commit FRMS to its representation and certifies that the information offered in the proposal meets all general conditions.

By:   
Name: John Hanley  
Title: President/Owner  
Date: 9/16/2022

