

**RFP 23-68162 Document Destruction Service  
ATTACHMENT J ATTESTATION FORM**

**Respondent Name:**

**Federal Records Management & Shredding – Bidder #0000043609**

**1.0 Mandatory Submissions and Requirements:** Disagreement with these items may result in the response being disqualified.

Attachment J: Attestation Form	<input checked="" type="checkbox"/> Have completed in its entirety and submitted
Section 1.10 Pricing	<input checked="" type="checkbox"/> Have read and meet this requirement
Section 1.4 Summary Scope of Work, Certificate of Destruction	<input checked="" type="checkbox"/> Have read and submitted copy of sample
Section 1.4 Summary Scope of Work, Certification Requirements	<input checked="" type="checkbox"/> Have read, understand, and submitted copy of certificate
Section 2.3.6 Mandatory Contract Terms/Clauses	<input checked="" type="checkbox"/> Have read and understand this section
Section 3.2 Executive Summary	<input checked="" type="checkbox"/> Have completed, signed, and submitted
Section 3.2 Attachment A: Minority and Women Business Enterprise form, IDOA provided certification letter and Subcontractor’s signed letter on company letterhead.	<input type="checkbox"/> Have completed, signed, and submitted or <input checked="" type="checkbox"/> Opting not to submit
Section 3.2 Attachment A1: Indiana Veteran Owned Small Business form IDOA provided certification letter and Subcontractor’s signed letter on company letterhead.	<input type="checkbox"/> Have completed, signed, and submitted or <input checked="" type="checkbox"/> Opting not to submit
Section 3.2 Attachment C: Indiana Economic Impact	<input checked="" type="checkbox"/> Have read, completed, and submitted
Section 3.2 Attachment D: Cost Proposal (Excel Workbook)	<input checked="" type="checkbox"/> Have completed and submitted
Section 3.2 Attachment E: Business Proposal	<input checked="" type="checkbox"/> Have completed and submitted
Section 3.2 Attachment F: Technical Proposal	<input checked="" type="checkbox"/> Have completed and submitted

**2.0 Confirm mutual understanding and submission.**

Section 1.4 Summary Scope of Work, Respondent has a uniform policy	<input checked="" type="checkbox"/> Have read and confirms a uniform policy is in place
Section 1.4 Summary Scope of Work, Respondents vehicles will be clearly marked with company name and logo	<input checked="" type="checkbox"/> Have read and confirms vehicles are clearly marked
2.3.6 Contract Terms/Clauses	<input checked="" type="checkbox"/> Confirm Respondent’s Legal Representation has read and accepts Sample Contract language. or

	<input type="checkbox"/> Confirm Respondent's Legal Representation has read, and submitted alternative language per Attachment E.
1.15 and 2.1 Confidential Information: The complete list of Confidential and Redacted files is specified in section 4.0 of this attachment.	<input checked="" type="checkbox"/> Have read, and submitted or <input type="checkbox"/> Have read, and does not apply to response
2.2.1 Agreement with Requirements listed in Section One of RFP	<input checked="" type="checkbox"/> Have read, and agree
2.2.2 Ability and Desire to Supply the Required Products or Services	<input checked="" type="checkbox"/> Have read, and agree
2.3.10 Subcontractors (Additional subcontractors/those not submitted in Attachment A/Attachment A1)	<input type="checkbox"/> Have read, agree, listed subcontractors in 5.0 of this attachment and submitted documents or <input checked="" type="checkbox"/> Have read, and does not apply to response

### 3.0 Claim clarification

2.7 Buy Indiana Initiative/Indiana Company	<input checked="" type="checkbox"/> YES claiming (points only awarded if finalized per Buy Indiana registry) or <input type="checkbox"/> NO, not claiming
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### 4.0 Confidential / Redacted File: confirm submission if applicable

More rows may be inserted if necessary

Responses must include the following required information:

- List all documents or sections of documents, for which statutory exemption to APRA;
- Specify which statutory exception of APRA applies for each document or section of the document;
- Provide a description explaining how the statutory exception to the APRA applies for each document or section of the document; and
- Provide a separate redacted or confidential, whichever is applicable, version of the document. File name should use the following format:
  - (insert rfp #)\_(insert Att letter)\_CONFIDENTIAL
  - (insert rfp #)\_(insert Att letter)\_REDACTED
- More rows may be inserted if necessary

Filename	Document Section	Document Page #	Statutory exception reference	Rationale for application of the statute	Submitted
68162_AttE	2.3.12	6	Confidential Financial Information	Indiana Code Sec 5-14-3-4(a)(5)	<input checked="" type="checkbox"/>
23-68162 AttE 2.3.4a 2020 Financials_CONFIDENTIAL			Confidential Financial Information	Indiana Code Sec 5-14-3-4(a)(5)	<input checked="" type="checkbox"/>
23-68162 AttE 2.3.4b 2021 Financials_CONFIDENTIAL			Confidential Financial Information	Indiana Code Sec 5-14-3-4(a)(5)	<input checked="" type="checkbox"/>
681662_AttC	Lines #14 & 15	Sheet Name: Attachment C	Confidential Financial Information	Indiana Code Sec 5-14-3-4(a)(5)	<input checked="" type="checkbox"/>
68162_AttD			Confidential Financial Information	Indiana Code Sec 5-14-3-4(a)(5)	<input checked="" type="checkbox"/>

**5.0 Subcontractors per RFP 2.3.10** (additional subcontractors/those not submitted in Attachment A/Attachment A1)

More rows may be inserted if necessary

Subcontractor Name	Function to be performed	Document Submitted
N/A		<input type="checkbox"/> Executed contract or <input type="checkbox"/> Letter of Agreement
		<input type="checkbox"/> Executed contract or <input type="checkbox"/> Letter of Agreement
		<input type="checkbox"/> Executed contract or <input type="checkbox"/> Letter of Agreement
		<input type="checkbox"/> Executed contract or <input type="checkbox"/> Letter of Agreement
		<input type="checkbox"/> Executed contract or <input type="checkbox"/> Letter of Agreement
		<input type="checkbox"/> Executed contract or <input type="checkbox"/> Letter of Agreement
		<input type="checkbox"/> Executed contract or <input type="checkbox"/> Letter of Agreement

## 6.0 Respondent additional attachments (OPTIONAL)

More rows may be inserted if necessary

Filename	RFP Attachment Reference
23-68162 AttJ Buy Indiana Documentation RFP 2.6.2	2.6.2